

***CENTRAL WYOMING REGIONAL WATER SYSTEM  
JOINT POWERS BOARD***

**MEETING PROCEEDINGS**

October 15, 2003

A public meeting of the Regional Water System Joint Powers Board (JPB) was held Wednesday, September 17, 2003 at 12:00 PM, in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

**Board Members Present** - Chairman Bertoglio, Vice-Chairman Dobos, Secretary Jones, Treasurer Padgett, Board Members Lamb, Peryam and Workman. Board Member Campbell was absent.

**City of Casper** –Bertoglio, Padgett, Lamb, Peryam

**Natrona County** –

**Salt Creek Joint Powers Board** – Jones

**Wardwell Water & Sewer District** – Workman

**Pioneer Water & Sewer District** – Dobos

**Poison Spider Improvement & Service District** -

**Wyoming Water Development Office** –

**Sandy Lakes Estates** -

**Lakeview Improvement & Service District** -

**33 Mile Road Improvement & Service District** -

**Central Wyoming Regional Water System** - Steve Garner, John Naquin, Deena Hood, Janette Brown, Michael McDaniels

**Central Wyoming Groundwater Guardian Team (CWGG)**-

**Others** – Brody Farquar – Casper Star-Tribune, Don Chapin

The JPB meeting was called to order at 12:03 p.m.

1. Mr. Garner announced that Jon Campbell was appointed by the County to the RWS Board, but was unable to attend the meeting today.
2. Chairman Bertoglio asked for a motion to approve the minutes of the September 17, 2003 JPB meeting. Motion made by Board Member Lamb and seconded by

Board Member Peryam to approve the minutes of the September 17, 2003 JPB meeting. Motion put and carried.

3. Chairman Bertoglio asked for a motion to approve the voucher listing handed out to the Board on this date to include voucher numbers 5550 through 5594 in the amount of \$159,233.31. Motion made by Board Member Peryam and seconded by Treasurer Padgett to approve the voucher listing handed out on this date. Motion put and carried.
4. Mr. Garner asked the Board to reference the financials on pages 6-10 of the agenda and the Budget vs. Actual report that was handed out. Board Member Peryam asked if the reason for the low production in September was due to conservation. Mr. Garner stated that conservation and the weather conditions contributed to the decline in production. Board Member Peryam asked how the decline in production will affect the bottom line. Mr. Garner stated that it is impossible to tell until the rate model is updated. He also stated that total production is slightly ahead of last year.
5. Mr. Garner asked Mr. John Naquin to give the Operations Update. Mr. Naquin stated that production for October is up by 35 million gallons compared to October of last year. He stated that the plant is not totally off line yet and preparations for winter are under way. Vice-Chairman Dobos asked about the low chloramine issue in Pioneer. Mr. Naquin stated that Pioneer and Airport tanks were both drained and re-filled and flushing was done in the system.
6. There was no public comment.
7. Old Business:
  - a) Mr. Garner stated that he was in attendance at the Basin Advisory Group meeting in Cheyenne on Tuesday. He stated that he spoke to Mr. Tullis and Mr. Lawson and they reported that the outlook for water is dry. Vice-Chairman Dobos asked if money was budgeted for purchasing water. Mr. Garner stated that the refund from the Bureau of Reclamation for unused water was deposited in the General Reserve Fund and will be used this water year if necessary.
  - b) Mr. Garner stated that Lovelett, Skogen & Associates has submitted the audit in draft form and will present the audit to the Board at the December meeting. The GASB 34 portion of the audit has been completed and the Board has handouts of the audit and GASB 34 in draft form. Mr. Garner stated that GASB 34 tracks Capital Assets and the decrease in the RWS assets was due to depreciation. Mr. Garner stated that there were no findings in the audit.
  - c) Mr. Garner stated that the meetings for the Vulnerability Assessment were ongoing. Mr. Garner stated that there is a meeting scheduled for Thursday for site visits. Chairman Bertoglio asked how the report will be reviewed. Mr. Garner stated that the RWS will receive one copy of the report and the Board Members can review it in the office, it will not be allowed to leave the building. He stated that a certification will have to be sent to EPA stating that the Vulnerability Assessment was completed

and is available for their review. Under the Bio-Terrorism Act, the report is exempt from the Freedom of Information Act and will not be freely distributed to anyone.

- d) Mr. Garner stated that the budgeted amount for Property & Liability Insurance was \$70,000. The binder was signed last week at a cost of \$64,383. Mr. Garner stated that LGLP cost for liability insurance was about the same cost as private insurance, but the private insurance has higher limits. Mr. Garner stated that five quotes were received. The lowest quote was not accepted due to the deductibles. The quote from Rural Special Districts was accepted with a \$1,000 deductible per incident.
  - e) In Other Old Business, Mr. Garner stated that the EPA meeting will be held in November.
8. The Board decided not to take a 5-minute break.
9. New Business:
- a) Mr. Garner stated that per a State Statute, each member of the Board must sign a letter stating if they have business with either banking institution that the RWS does business. Mr. Garner stated that he will also be signing one of these letters.
  - b) There was no Other New Business.
10. In the Chairman Report, Chairman Bertoglio stated that on behalf of the RWS and the Children's Water Festival he accepted certificates of appreciation from the Casper Metropolitan Water Shed Assessment and Education Project for the Storm Water Poster project. Chairman Bertoglio asked the Board if lunchtime works for everyone. The Board agreed that a lunchtime meeting works well.

The motion was made by Vice-Chairman Dobos and seconded by Board Member Workman to adjourn the meeting at 12:36 PM. Motion put and carried.

The next regular meeting will be scheduled at a later date.

Secretary

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