

***CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD***

MEETING PROCEEDINGS

December 17, 2003

A public meeting of the Regional Water System Joint Powers Board (JPB) was held Wednesday, December 17, 2003 at 12:00 PM, in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman Bertoglio, Vice-Chairman Dobos, Secretary Jones, Treasurer Padgett, Board Members Campbell, Lamb and Workman. Board Member Peryam was absent.

City of Casper –Bertoglio, Padgett, Lamb

Natrona County – Campbell

Salt Creek Joint Powers Board – Jones

Wardwell Water & Sewer District – Workman

Pioneer Water & Sewer District – Dobos

Poison Spider Improvement & Service District -

Wyoming Water Development Office –

Sandy Lakes Estates -

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District -

Central Wyoming Regional Water System - Steve Garner, John Naquin, Deena Hood, Janette Brown

Central Wyoming Groundwater Guardian Team (CWGG)-

Others – Brendan Burke – Casper Star-Tribune, Don Chapin, Roxy Skogen – Lovelett, Skogen & Associates, Steve & Brenda Johnson – Century 21

The JPB meeting was called to order at 12:11 p.m.

1. Chairman Bertoglio welcomed Board Member Campbell to his first meeting. Chairman Bertoglio announced that he has Board Member Peryam's proxy.
2. Chairman Bertoglio asked for a motion to approve the minutes of the October 15, 2003 JPB meeting. Motion made by Vice-Chairman Dobos and seconded by

Board Member Workman to approve the minutes of the October 15, 2003 JPB meeting. Motion put and carried with Board Member Campbell abstaining.

3. Mr. Garner asked the Board to reference pages 4-5 of the agenda for the November vouchers and the voucher listing handed out on this date totaling \$126,110.92. Mr. Garner offered to answer any questions on the voucher listings. Mr. Garner stated that vouchers 5697 and 5698 are for settled water pump repair and will be covered by the insurance. Board Member Lamb asked what happened to the pump. Mr. Garner stated that the pump had a vibration problem and had a catastrophic failure. Chairman Bertoglio asked for a motion to approve the voucher listing handed out to the Board on this date to include voucher numbers 5650 through 5704 in the amount of \$126,110.92 and to reaffirm the approval of the November 2003 vouchers. Motion made by Treasurer Padgett and seconded by Board Member Lamb to approve the voucher listing handed out on this date and to reaffirm approval of the November 2003 vouchers. Motion put and carried with Board Member Campbell abstaining from vouchers 5635, 5644 and 5688.
4. Mr. Garner asked the Board to reference the financials on pages 9-18 of the agenda. Mr. Garner stated that production for November is down compared to previous years. Board Member Lamb asked why production for November was so low. Mr. Garner stated that conservation and the weather conditions contributed to the decline in production. Mr. Garner asked the Board to reference the Budget vs. Actual report. Mr. Garner stated that there are a few line items that were expected to have high usage, such as Audit and Property Insurance. He stated that the Vehicle Maintenance line item is high to due to unexpected repairs on the Taurus, but the rest of the line items of the budget are in line. Chairman Bertoglio asked for a motion to approve the Financial Report. Motion made by Secretary Jones and seconded by Board Member Campbell to approve the Financial Report. Motion put and carried.
5. Mr. Garner asked Mr. John Naquin to give the Operations Update. Mr. Naquin stated that the settled water pump is on site and will be installed soon. Mr. Naquin stated that production for December is approximately 2 million gallons less than last year. The UCMR testing has been completed and everything was no detection.
6. There was no public comment.
7. Old Business:
 - a) Mr. Garner stated that the audit has been completed and that Roxy Skogen will be making her report to the Board. Ms. Skogen stated that Ms. Hood and Ms. Brown did a great job. There were only a couple of adjustments made. The statements did not change a lot for GASB 34. There was a loss of \$1,344,000 this year and last year there was a loss of \$1,324,000. The two years were very comparable. The assets decreased, but the cash stayed about the same. There were no problems conducting the audit. Ms. Skogen stated that there should be a written Capitalization Policy. Board Member Campbell asked if there is a trend of where the loss is coming from. Ms. Skogen stated that there was a slight increase of

expenses, but the depreciation of assets is causing the loss. Chairman Bertoglio asked for a motion to approve the audit for June 30, 2003. Motion made by Vice-Chairman Dobos and seconded by Board Member Campbell. Motion put and carried.

- b) Mr. Garner stated that the Vulnerability Assessment was required by EPA and the formal portion is completed. Mr. Garner stated that when the report is received, it will be available to the Board to review in Mr. Garner's office. Under the Bio-Terrorism Act, the report is exempt from the Freedom of Information Act and will not be freely distributed to anyone. Mr. Garner stated that the report will be delivered to EPA next week.
 - c) Mr. Garner stated that he and Chairman Bertoglio attended a meeting concerning the Groundwater Study with EPA in Denver. Chairman Bertoglio stated that the Board is well served by Mr. Garner. EPA complimented the Board on all the testing that has been done. EPA has narrowed down what is expected for the study.
 - d) There was no Other Old Business.
8. The Board decided not to take a 5-minute break.
9. New Business:
- a) Steve and Brenda Johnson informed the Board of a proposed real estate development north of Bar Nunn that would be in need of water service. Board Member Workman will be checking with the Wardwell Board to see if they will be able to service the area.
 - b) In Other New Business, Mr. Garner stated that he received a letter from Sundance Wireless requesting permission to place an antenna on the Sandy Lakes Tank for high speed internet service. They offered to pay \$45 monthly. Mr. Garner stated that Qwest is currently paying \$600 monthly for placing an antenna on Airport Line Tank. Mr. Garner stated that he has concerns about vulnerability. Mr. Garner stated that he will continue to speak to Sundance Wireless.
10. In the Chairman Report, Chairman Bertoglio asked for a motion to adjourn into Executive Session. Motion made by Board Member Lamb and seconded by Treasurer Padgett. Motion put and carried.

The motion was made by Vice-Chairman Dobos and seconded by Board Member Campbell to adjourn the meeting at 1:30 PM. Motion put and carried.

The next regular meeting will be scheduled at a later date.

Secretary
