

***CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD***

MEETING PROCEEDINGS

February 25, 2004

A public meeting of the Regional Water System Joint Powers Board (JPB) was held Wednesday, February 25, 2004 at 1:00 PM, in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman Bertoglio, Vice-Chairman Dobos, Treasurer Padgett, Board Members Lamb, Peryam and Workman. Secretary Jones and Board Member Campbell were absent.

City of Casper –Bertoglio, Padgett, Lamb, Peryam, David Hill

Natrona County – Bill Harden

Salt Creek Joint Powers Board – Dale Miller

Wardwell Water & Sewer District – Workman

Pioneer Water & Sewer District – Dobos

Poison Spider Improvement & Service District -

Wyoming Water Development Office –

Sandy Lakes Estates -

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District -

Central Wyoming Regional Water System - Steve Garner, John Naquin, Deena Hood, Janette Brown

Central Wyoming Groundwater Guardian Team (CWGG)-

Others – Brendan Burke – Casper Star-Tribune, Keith Tyler, George Benson, M. R. Bell

The JPB meeting was called to order at 1:06 p.m.

1. Chairman Bertoglio announced that Dale Miller has Secretary Jones proxy, and Bill Harden is attending for informational purposes for the County.
2. Chairman Bertoglio asked for a motion to approve the minutes of the December 17, 2003 JPB meeting. Motion made by Board Member Workman and seconded by Board Member Peryam to approve the minutes of the December 17, 2003 JPB

meeting. Motion put and carried.

3. Mr. Garner asked the Board to reference pages 4-6 of the agenda for the January 2004 vouchers and the voucher listing handed out on this date totaling \$86,184.62. Mr. Garner offered to answer any questions on the voucher listings. Vice-Chairman Dobos asked Mr. Garner what the survey was for in voucher 5785. Mr. Garner stated that there was a main break and CEPI surveyed the line. Chairman Bertoglio asked for a motion to approve the voucher listing handed out to the Board on this date to include voucher numbers 5752 through 5797 in the amount of \$86,184.62 and to reaffirm the approval of the January 2004 vouchers. Motion made by Treasurer Padgett and seconded by Board Member Lamb to approve the voucher listing handed out on this date and to reaffirm approval of the January 2004 vouchers. Motion put and carried with Board Member Campbell abstaining from vouchers 5734 and 5742 when he called in on the January 2004 listing.
4. Mr. Garner asked the Board to reference the financials on pages 9-18 of the agenda. Board Member Peryam asked why the Vehicle Maintenance line item in the budget is at 119%. Mr. Garner stated that the Vehicle Maintenance line item is high to due to unexpected vehicle repairs. He stated that there is a Budget Reallocation form to cover the repairs. Treasurer Padgett asked why Graphic Support CWGG is at 85%. Mr. Garner stated that the web site has been upgraded for Groundwater Guardians and was a one-time expenditure. Mr. Garner also stated that production numbers are bouncing around, but are similar to last year.
5. Mr. Garner asked Mr. John Naquin to give the Operations Update. Mr. Naquin reviewed the Annual Report with the Board. He stated that production for 2003 was 140 million gallons less than 2002. Mr. Naquin stated that the plant is producing 5.5mgd, which is the normal range for winter. He also stated that winter time maintenance is continuing.
6. There was no public comment.
7. Old Business:
 - a) Mr. Garner stated that the Vulnerability Assessment is completed and was submitted to EPA. Mr. Garner stated that the Emergency Response Plan has been started. Mr. Garner stated that the joint City of Casper and Regional Water contract has an amendment, which has been reviewed by RWS Attorney and has been approved. The amendment will go before the City Council soon. Mr. Garner recommended approval of the amendment contingent on the City Council approval. Board Member Peryam asked what the timeline is for the ERP. Mr. Garner stated that it is due six months after the Vulnerability Assessment. Under the Bio-Terrorism Act, the report is exempt from the Freedom of Information Act and will not be freely distributed to anyone. Chairman Bertoglio asked about the inconsistency in the contract amount. Mr. Garner stated that it is a not to exceed amount. Chairman Bertoglio asked for a motion to approve the contract amendment number 1 to the agreement between the City of Casper and the Central Wyoming Regional Water System Joint

Powers Board for the preparation of the Vulnerability Assessment for the water supply and distribution system contingent upon the approval of the Casper City Council with staff having the approval to approve both agreements. Motion made by Board Member Peryam and seconded by Board Member Workman. Motion put and carried.

- b) There was no Other Old Business.
8. The Board decided not to take a 5-minute break.
9. New Business:
- a) Mr. Garner introduced Mr. Keith Tyler and Mr. Mike Bell. Mr. Tyler stated that a new development on Salt Creek Highway near the by-pass is in the final stages of approval. Wardwell Water and Sewer has agreed to provide water service. Mr. Tyler asked the Board to approve connecting to the 16" Regional line that is currently out of service. Chairman Bertoglio asked if the dead 16" line is where Wardwell used to get water from Mills. Board Member Workman stated that it is. Mr. Garner stated that the line is inactive due to the low usage and the problems associated with keeping the water fresh. He stated that he has no objection to the connection to the 16" line contingent upon the approval of Wardwell, because they will ultimately own this system, as long as the Region is assured that the line is active enough to not have water quality issues. If Wardwell and the Development Company can come up with an agreement to accomplish this, then Mr. Garner has no problem. Mr. Tyler stated that they are in contact with Wardwell and Mr. Brauer from CEPI made comments on the plans stating that flushing will be required to keep the water fresh. Mr. Tyler stated that they have committed to pay for any water used to flush the system, from time to time, in order to keep the system fresh. They hope the park will fill quickly enough that there won't be the issue of having to flush the system. Chairman Bertoglio asked if this was to be a single tap or multiple taps. Mr. Garner stated that there will only be the one tap. Chairman Bertoglio asked what the Board needs to do. Mr. Garner stated that the Board needs to allow him to let it happen either by motion, or by just telling him. He also stated that any additional costs will be borne by Wardwell or the Developer.
 - b) Mr. Garner stated that a locate was done in December for a sign company on the east side of I-25 near Wardwell. Regional staff located the line and the sign company drilled too close to the line and ruptured it. Mr. Garner stated that he has been in contact with the company's insurance carrier and has filed a claim. 71 Construction repaired the line with a total cost around \$6,000. He stated he is waiting on the insurance company to finish their investigation. Board Member Workman asked if the claim included water loss. Mr. Garner stated that the claim total included 71 Construction, water loss, and staff time.
 - c) Mr. Garner stated that he was informed on February 12 that a 1923 call had been placed on the river. He stated that currently the RWS has 13mgd of water rights that preclude the 1923 call. He stated that a 1904 call is expected for April 1. The Bureau of Reclamation has water available for purchase. Board Member Peryam asked if mandatory restrictions will be

imposed. Mr. Garner stated that unless mandatory restrictions become necessary, restrictions will be voluntary.

- d) In Other New Business, Mr. Garner requested that the Board approve the Budget Reallocation form for \$1500 to be transferred from Transmission Line Materials to Vehicle Maintenance. Chairman Bertoglio asked for a motion to approve the Budget Reallocation form for \$1500. Motion made by Board Member Lamb and seconded by Vice-Chairman Dobos. Motion put and carried.
10. In the Chairman Report, Chairman Bertoglio asked for a motion to adjourn into Executive Session. Motion made by Board Member Peryam and seconded by Board Member Lamb. Motion put and carried.

The motion was made by Vice-Chairman Dobos and seconded by Board Member Workman to adjourn the meeting at 2:20 PM. Motion put and carried.

The next regular meeting will be scheduled at a later date.

Secretary
