

***CENTRAL WYOMING REGIONAL WATER SYSTEM  
JOINT POWERS BOARD***

**MEETING PROCEEDINGS**

January 12, 2005

A public meeting of the Regional Water System Joint Powers Board (JPB) was held Wednesday, January 12, 2005 beginning with an Executive Session at 11:30 AM and the regular meeting at 12:00 PM, in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

**Board Members Present** - Chairman Bertoglio, Vice-Chairman Jones, Secretary Padgett, Treasurer Workman, Board Members Bentley, and Killean.

**City of Casper** - Bertoglio, Padgett, Phillip Stuckert, V.H. McDonald, Tom Sarvey, Tim Rail, John Naquin, Janette Brown, Tom Forslund

**Natrona County** - Killean

**Salt Creek Joint Powers Board** – Jones

**Wardwell Water & Sewer District** – Workman

**Pioneer Water & Sewer District** – Bentley

**Poison Spider Improvement & Service District** -

**Wyoming Water Development Office** -

**Sandy Lakes Estates** -

**Lakeview Improvement & Service District** -

**33 Mile Road Improvement & Service District** -

**Central Wyoming Regional Water System** - Steve Garner

**Central Wyoming Groundwater Guardian Team (CWGG)**-

**Others** - Don Chapin – Crowell, Chapin and Dixon, P.C.,

The JPB meeting was called to order at 12:30 p.m.

1. Chairman Bertoglio announced that Board Member Lamb has been replaced by Mr. Ed Opella. Chairman Bertoglio also announced that he has Board Members Peryam and Opella's proxies. Chairman Bertoglio gave signed proxies from Board Members Opella and Peryam to Ms. Brown to be filed.

2. Chairman Bertoglio asked for a motion to approve the minutes of the December 8, 2004 meeting. Motion made by Treasurer Workman and seconded by Secretary Padgett to approve the minutes of the December 8, 2004 meeting. Motion put and carried.
3. Mr. Naquin asked the Board to reference the handout dated today to include vouchers 6315 through 6320 for a total amount of \$70,872.20. Mr. Naquin offered to answer any questions the Board had with reference to the vouchers. Motion made by Treasurer Workman and seconded by Vice-Chairman Jones to approve the vouchers as of January 12, 2005 in the amount of \$70,872.20. Motion put and carried.
4. Mr. Naquin asked the Board to reference pages 6-8 of the agenda and offered to answer any questions. Mr. Naquin stated that page 8 shows that production was up slightly for December. Mr. Naquin asked Mr. V.H. McDonald from City of Casper Finance Department to review the rest of the financials for the Board. Mr. McDonald introduced Mr. Tom Sarvey to the Board. Mr. Sarvey has been assigned to oversee the Region's finances. Mr. McDonald stated that the budget for Regional Water has been split into two funds, Agency and Operations. He stated that the Agency fund is for Assets and the Operations fund is for operational expenses. Mr. McDonald reviewed the Financial Report booklet prepared by Mr. Sarvey. Board Member Killean asked why the report showed no interest earned on the Certificates of Deposit. Mr. McDonald stated that they had not matured. Mr. McDonald asked the Board to read the Analysis Report. He stated that the Debt Service transfer had been set up as an automatic monthly transfer. He stated that the amount of the transfer would change twice yearly. Board Member Bentley asked Mr. McDonald if the Financial Report could be sent out each month with the Agenda. Mr. McDonald stated that this first report took some time to set up, but that a report should be available to send out in the agendas. Chairman Bertoglio asked Mr. McDonald to look into the interest rates on the accounts. Mr. McDonald stated that Mr. Sarvey is already working on them. Mr. McDonald stated that he has been working on a Capitalization Resolution for the Board.
5. In the Operations update, Mr. Naquin stated that the Actiflo mixer repairs had been completed and the paperwork had been submitted to the insurance. He also stated that the Ozone building boiler is leaking. The vendor has been contacted and they are checking to see if it falls under a warranty. Board Member Killean asked how long the boiler had been in use. Mr. Naquin stated that it was put into service during the plant rehab. He also stated that there will be an Operations Meeting on January 26, 2005 at 9:00am with the operators from all the entities and with the City of Casper Distribution crew.

Mr. Naquin asked Mr. Rail to give a Distribution update. Mr. Rail stated that the Distribution crew is getting re-familiarized with the RWS system. He stated that they have read the meters, done some valve and booster work. He stated that there is a lot of work to be done, but nothing that can not wait.

6. There was no Public Comment.

7. Old Business:
  - a) Chairman Bertoglio asked Mr. Garner give the EPA Study Update. Mr. Garner stated that the Final Draft for the Study was sent out yesterday and should be received by EPA Washington and Denver today. He stated that he believes the report proves its point. He stated that a cd of the data was included with the report. Mr. Garner stated that he was told it could be anywhere from two to six months before EPA replies. Chairman Bertoglio asked if the spore data was addressed. Mr. Garner stated that it was addressed in the graphs and that the report will be reviewed by the EPA Microbiologist. Chairman Bertoglio asked if EPA would make a decision for everyone based on this study. Mr. Garner stated that he hoped it would be site-specific.
  - b) Mr. Stuckert stated that in the coming months preparation work on the new budget will begin and all the information will be brought before the Board.
8. There was no Other Old Business.
9. In New Business, Mr. Naquin stated that a motion is needed to transfer funds into the Agency account for the water purchase in April. Chairman Bertoglio asked for a motion to transfer funds not to exceed the amount of \$72,000 from the General Reserve for the April 2005 Water Purchase. Motion made by Board Member Killean and seconded by Treasurer Workman to transfer funds not to exceed the amount of \$72,000 from the General Reserve for the April 2005 Water Purchase. Board Member Killean asked if a line item could be set up in the budget for the Water Purchase so that money does not have to be transferred each year from reserves. Mr. Stuckert stated that it will be set up in the Agency Budget for next year. Motion put and carried.
10. There was no Other New Business.
11. There was no Chairman's Report.
12. Chairman Bertoglio stated the next meeting was scheduled for February 9, 2005. Board Member Lamb stated that this would be her final meeting and told everyone that it was good working with them.

A motion was made by Board Member Bentley and seconded by Board Member Killean to adjourn the meeting at 1:15 p.m. Motion put and carried.

Chairman

Secretary