

**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

MEETING PROCEEDINGS

October 18, 2005

A public meeting of the Regional Water System Joint Powers Board (JPB) was held Tuesday, October 18, 2005 at 12:00 PM, in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman Bertoglio, Vice-Chairman Jones, Secretary Padgett, Treasurer Workman, Board Members Bentley, Killean and Peryam. Board Member Opella was absent.

City of Casper - Bertoglio, Padgett, Peryam, Phillip Stuckert, David Hill, Tim Rail, Janette Brown, Brian Carrico

Natrona County - Killean

Salt Creek Joint Powers Board –

Wardwell Water & Sewer District – Workman

Pioneer Water & Sewer District – Bentley

Poison Spider Improvement & Service District -

Wyoming Water Development Office -

Sandy Lakes Estates -

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District -

Central Wyoming Regional Water System - Steve Garner

Central Wyoming Groundwater Guardian Team (CWGG) -

Others – Don Chapin - Crowell and Chapin, P.C., Tom Morton – Casper Star-Tribune

The JPB meeting was called to order at 12:05 p.m.

1. There were no Announcements.
2. Chairman Bertoglio asked for a motion to approve the minutes of the August 16, 2005 meeting. Motion made by Treasurer Workman and seconded by Secretary Padgett to approve the minutes of the August 16, 2005 meeting. Motion put and

carried.

3. Mr. Hill asked the Board to reference the September 2005 voucher listing in their agendas to include vouchers 6362 through 6369 for a total amount of \$218,139.12. Motion made by Board Member Peryam and seconded by Board Member Killean to reaffirm the approval of the September 2005 vouchers in the amount of \$218,139.12. Motion put and carried.

Mr. Hill asked the Board to reference the October 2005 voucher listing in their agendas to include vouchers 6370 through 6380 for a total amount of \$268,742.79. Mr. Hill offered to answer any questions the Board might have on the vouchers. Motion made by Board Member Killean and seconded by Board Member Bentley to approve the vouchers in the amount of \$268,742.79. Motion put and carried.

4. Mr. Hill asked the Board to reference the Financial Statement that was handed out on this date. Mr. Hill stated that Mr. Sarvey was on vacation this week and offered to answer any questions or pass on questions to Mr. Sarvey. Mr. Hill stated that production was approximately 110 million gallons over last year. Mr. Hill stated that between the Water Treatment Plant and the Waste Water Treatment Plant there was over \$1 million in the budget for electrical and natural gas usage. He also stated that both the electrical and natural gas look to have major increases this year. Board Member Peryam asked what fund would cover the increases. Chairman Bertoglio stated that the General Fund would cover any overages for the RWS.
5. In the Operations update, Mr. Hill stated that Mr. Naquin was on vacation in Hawaii and that Brian Carrico would provide the Operations Update for the Water Treatment Plant. Mr. Hill turned the time over to Mr. Carrico and Mr. Rail for their updates.

Mr. Carrico stated that production for the month of September was 475 mg, approximately 90 mg higher than last September. Part of the increase was due to draining some tanks that were showing signs of nitrification due to the warm ground temperatures. Mr. Carrico stated that September is the month that usually has the highest ground temperatures. He stated that daily flows have been ranging around 6.5 mg for the past couple of weeks.

Mr. Carrico stated that Morad 3R, 4 and 5 are currently being rehabilitated by Watson Drilling out of Laramie. This same company rehabbed three of the wells in 1995 and did very good work. He stated that Morad 3R had a considerable amount of sand in it due to poor development. It was tested at 325 gpm. Morad 4 was tested at 525 gpm compared to 95 gpm when last run. Mr. Carrico stated that the only concern with Morad 4 is that gravel pack was found during jetting of the well, which could mean a hole in the casing. This well may not be a good candidate in the future to rehab, it may need to be replaced. Mr. Carrico stated that Morad 5 was tested at 350 gpm, which was not as good as previously rehabbed.

Mr. Carrico stated that the surface plant was shut down on October 4th. It will be started once more this month to complete monthly EPA samples. Afterwards, the

plant will be prepared for the winter shutdown.

Mr. Rail stated that the air vacs are done. He stated that some are not operable and will have to be replaced.

6. In the Project Update, Mr. Garner stated that he has been working on the SCADA contract and that the kick-off meeting will be next week. Mr. Garner stated that he has contacted Mr. Jack Palma to renew the temporary use permits for the Texaco and Amoco water rights. Mr. Garner also stated that the December issue of the AWWA Journal will have the article about the well study. Mr. Hill stated that he will have copies of the article sent to the Board Members.
7. There was no Public Comment.
8. Old Business:
 - a) Chairman Bertoglio stated that he had signed the SCADA contract after the phone approvals from the Board Members. Board Member Bentley stated that she had a question where the contract states “trespass on public or private land”. She stated that the work will be done on public or private land. Mr. Garner stated that the keyword is “trespass”; he stated that the work will be done with permission from landowners. A motion was made by Secretary Padgett and seconded by Board Member Killean to reaffirm the approval of the SCADA contract. Motion put and carried.
 - b) Mr. Hill stated that the Old Pump House is a building just south of the Water Distribution building. It was used from the mid-1920’s through the mid-1980’s by the City. He stated that the building is now owned by the Regional Water System. Mr. Hill stated that the building cannot be reused and demolition is planned for this winter. Mr. Hill stated that there would be some cost to the RWS for the demolition. These costs would include the landfill, asbestos and lead paint removal. Mr. Hill stated that the Distribution crew will do the work. Mr. Rail stated that the building had been tested once for asbestos and lead paint. Mr. Hill stated that there is asbestos in the flooring materials. Chairman Bertoglio asked if the cost of the demolition had been budgeted. Mr. Hill stated that it had not been included in the budget.
 - c) Chairman Bertoglio stated that the Water Rights Work Session was very informative, but not all the information was gone over. The meeting had been tabled due to time constraints and Mr. Fassett agreed to come back and finish the discussion. The Work Session was scheduled for November 9, 2005 at 11:30 a.m.
 - d) Mr. Hill stated that two months ago the Board gave permission for staff to bid out the Actiflo Pilot Plant, which has not been used since it was installed during construction. He stated that Mr. Naquin was approached by Kruger, who had a client wishing to purchase the pilot plant. Mr. Hill stated that when the bid closed on last Friday there were no bids received. This morning a fax was received from Wichita stating that they were very interested in purchasing the pilot plant. Mr.

Chapin stated that staff could negotiate with anyone since no bids were received for the pilot plant. Mr. Hill recommended that staff work with Mr. Chapin and Wichita to sell the pilot plant. A motion was made by Secretary Padgett and seconded by Board Member Bentley for staff to begin negotiations to sell the Actiflo Pilot Plant. Motion put and carried.

9. In Other Old Business, Mr. Hill stated that Vice-Chairman Jones and Secretary Padgett were absent when the annual banking letters were signed by the Board Members and the letters need to be signed in open session. Vice-Chairman Jones and Secretary Padgett signed their annual banking letters and returned them to Ms. Brown.
10. New Business:
 - a) Mr. Hill stated that in the original Operations Contract Amendment, it stated that the Board would renew their own property insurance for last year. The insurance company for the Board has asked for further documentation in order to renew the property insurance for this and future years. Mr. Hill stated that the memo states that the RWS will acquire their own property insurance for the duration of the Operations contract. A motion was made by Board Member Peryam and seconded by Board Member Killean to approve the Insurance Memorandum of Understanding. Motion put and carried.
 - b) Mr. Hill stated that System Investment Charges are basically a new customer buy-in to the system. He stated that monies are collected from new customers and used for expansions. Mr. Hill stated that in 1998 the RWS implemented System Investment Charges for any new customer in all of the RWS entities and has not increased the charges. Mr. Hill stated that the City of Casper has hired a consultant to review the City's charges. He stated that the consultant has told the City that they are very behind in their charges. Mr. Hill stated that the Board may want to investigate their charges either internally or with a consultant. After much discussion, Vice-Chairman Jones asked Mr. Garner if he would look into the System Investment Charges to determine if they should be increased. Mr. Garner stated that he would be able to check into it. Board Member Peryam stated that she felt the Board needed to keep current with the costs. Chairman Bertoglio stated that the Board needed to look at the System Investment Charges and at future projects. Chairman Bertoglio stated that he would like Mr. Garner to review the RWS System Investment Charges. Mr. Garner stated that he would be more than happy to review the charges. Chairman Bertoglio stated that he will have a copy of the City of Casper's study available for Mr. Garner.
 - c) Mr. Hill reviewed some of the upcoming new EPA regulations. He stated that there are several of the new regulations that would affect the RWS and would increase the amount of money spent on testing. He stated that he would like to have a meeting with the operators of all the smaller systems to review the new regulations. Mr. Garner suggested that Mr. Hill invite someone from EPA to attend the meeting.

11. There was no Other New Business.
12. In the Chairman's Report Chairman Bertoglio stated that he was contacted by Mr. McDonald and that the audit has been completed. He stated that there will be a meeting with Ms. Skogen, Mr. McDonald, Vice-Chairman Jones and himself to review the draft of the audit next Friday.
13. Chairman Bertoglio stated that the next regular meeting will tentatively be scheduled for Tuesday, November 15, 2005 at 12:00 p.m.

A motion was made by Treasurer Workman and seconded by Board Member Killean to adjourn the meeting at 1:30 p.m. Motion put and carried.

Chairman

Secretary
