

***CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD***

MEETING PROCEEDINGS

June 21, 2005

A public meeting of the Regional Water System Joint Powers Board (JPB) was held Tuesday, June 21, 2005 at 11:00 PM, in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman Bertoglio, Vice-Chairman Jones, Treasurer Workman, , Board Members Bentley, Killean, Opella and Peryam. Secretary Padgett was absent.

City of Casper - Bertoglio, Opella, Peryam, Phillip Stuckert, David Hill, Tom Sarvey, Tim Rail, John Naquin, Janette Brown

Natrona County - Killean

Salt Creek Joint Powers Board – Jones

Wardwell Water & Sewer District – Workman

Pioneer Water & Sewer District – Bentley

Poison Spider Improvement & Service District -

Wyoming Water Development Office -

Sandy Lakes Estates -

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District -

Central Wyoming Regional Water System - Steve Garner

Central Wyoming Groundwater Guardian Team (CWGG) -

Others – Don Chapin – Crowell, Chapin and Dixon, P.C.

The JPB meeting was called to order at 11:26 a.m.

1. There were no Announcements.
2. Chairman Bertoglio asked for a motion to approve the minutes of the April 19, 2005 meeting. Motion made by Board Member Opella and seconded by Treasurer Workman to approve the minutes of the April 19, 2005 meeting.

Motion put and carried.

3. Mr. Hill asked the Board to reference the May 2005 voucher listing in their agendas to include vouchers 6338 through 6344 for a total amount of \$1,135,206.22. Motion made by Board Member Peryam and seconded by Board Member Opella to reaffirm the approval of the May 2005 vouchers in the amount of \$1,135,206.22. Motion put and carried.

Mr. Hill asked the Board to reference the June 2005 voucher listing in their agendas to include vouchers 6345 through 6348 for a total amount of \$117,994.64. Mr. Hill offered to answer any questions the Board might have on the vouchers. Motion made by Board Member Peryam and seconded by Board Member Opella to approve the vouchers in the amount of \$117,994.64. Motion put and carried.

4. Mr. Hill asked the Board to reference page 4 in the Financial Report. He stated that the actual Water Sales Revenue is below what was projected in the budget for FY 2005. He stated that this was due to rainy weather last July and this June. Mr. Hill asked the Board to reference page 12 of the Financial Report. He stated that the Budget vs. Actual shows a balance of \$333,000. He stated that there will be money left in the Operations Budget, but that the whole Personnel Budget will be used due to there being twenty-seven pay periods in the current fiscal year. This happens about once every twenty years. Mr. Hill offered to answer any questions. A motion was made by Board Member Opella and seconded by Vice-Chairman Jones to approve the Financial Report. Motion put and carried.
5. In the Operations update, Mr. Hill turned the time over to Mr. Naquin and Mr. Rail for their updates.

Mr. Naquin stated that so far, the highest production day for the month of June was yesterday with 23 million gallons. He stated that production is only 47 million gallons short of last June. He stated that by the end of the month production may break even with last June.

Mr. Naquin also stated that with the increase in production, both Actiflo trains are running. He stated that the chloramine residual in Wardwell started to decline but has picked up again. The chloramines residuals will be watched closely. He stated that overall the surface water plant is running smoothly.

Mr. Naquin stated that the wells are on reduced turbidity, 0.2 NTU. He stated that one well broke the action level, but otherwise the wells are doing well. He also stated that due to the EPA ruling, the Gallery was taken out of service on June 1st. Chairman Bertoglio asked why the wells are at 0.2 NTU and not 0.3 NTU. Mr. Garner stated that in the Board's response letter to EPA, 0.3 NTU was asked for along with a reduction on the ozone levels. He stated that a tentative reduction for the ozone was approved and EPA is considering the rest. Mr. Garner stated that we did not totally agree to give up the Gallery, it was reluctantly turned off in the interim. Chairman Bertoglio stated that it was not the intent to accept a different standard. Mr. Garner stated that it was agreed to abide by the initial letter until a reply is received from EPA.

Mr. Rail stated that maintenance is going well. He stated that flushing in Pioneer and the Airport is finished and flushing will start on the Salt Creek line by the end of the week. Mr. Rail stated that they are trying to give the entities a couple of days notice before flushing an area. He also stated that inventory will be done soon.

Mr. Hill stated that next week the accuracy of the mag meters will be tested.

6. In the Project Update, Mr. Garner stated that he is in on-going dialog with EPA about the reply letter and he has been working on the rate model.
7. There was no Public Comment.
8. There was no Old Business.
9. In Other Old Business, Mr. Hill asked the Board to reference the City of Casper Billing Order handout. He stated that this Billing Order is for \$4,800, which is Casper's share of the Cross Town Pipeline closeout payment from Hedquist. In accordance with the signed agreement between the City of Casper and the RWS the split of the payment is 32% and 68%. A motion was made by Board Member Opella and seconded by Board Member Peryam to approve the payment of \$4,800 to the City of Casper for the Cross Town Pipeline closeout. Mr. Garner stated that the \$15,000 from Hedquist was for a bad section of sidewalk. Motion put and carried.
10. New Business:
 - a) Chairman Bertoglio stated that the FY 2006 Budget had been discussed at the Work Sessions. Mr. Hill asked the Board to reference the FY 2006 WTP Operations Budget in their agendas. He stated that the typed in figures represent the 4% COLA that the City Council will vote on tonight. He stated that if the City Council votes not to do the 4% COLA, a Budget Amendment could be done by the Board. A motion was made by Board Member Opella and seconded by Board Member Killean to approve the FY 2006 WTP Operations Budget as presented. Motion put and carried.
 - b) Mr. Hill asked the Board to reference the FY 2006 RWS Agency Budget in their agendas. A motion was made by Board Member Peryam and seconded by Board Member Opella to approve the FY 2006 RWS Agency Budget as presented. Vice-Chairman Jones asked if the Personnel line item in the Agency Budget included a 4% COLA also. Mr. Hill stated that it did include the 4% COLA. Motion put and carried.
 - c) Chairman Bertoglio stated that at the Work Session held last week the Board discussed suspending the General Reserve Fund and Water Rights Fund transfers for this year and next year. He stated that if there is money at the end of next budget year a transfer could be funded at that time. A motion was made by Treasurer Workman and seconded by Board Member Bentley to suspend the policy of the General Reserve Fund and Water Rights Fund transfers for this year and the next. Board Member Peryam clarified that the transfers were suspended for FY 2004-2005 and FY 2005-2006. Motion put and carried.
 - d) Chairman Bertoglio stated that with the transfers suspended, the rate for

FY 2006 would be \$1.31 per thousand. A motion was made by Board Member Peryam and seconded by Board Member Opella to approve the rate of \$1.31 per thousand gallons for FY 2006. Mr. Garner showed the Board the rate model with the production update. He stated that even with the updated production numbers the rate stayed at \$1.31 per thousand and there would be a revenue shortfall of \$82, 515. Motion put and carried.

- e) Mr. Hill stated that a check to CPU Connecting Point was issued in 1999 but was never cashed. He stated that checks are void after two years. Board Member Peryam stated that she thought the request for a reissue of the check not be honored and asked what happened on the Regions' end. Ms. Brown stated that she and Mr. Sarvey looked through old bank reconciliations and found where the check stayed on the books until the new accounting software was installed. After that there was no other record to be found. Board Member Peryam asked Mr. Sarvey if CPU could cause problems if the check was not re-issued and they contacted the State. Mr. Sarvey stated that it could cause problems. A motion was made by Board Member Opella and seconded by Board Member Killean to re-issue the check to CPU Connecting Point. Motion put and carried.
- f) Mr. Hill stated that last fall the City of Casper approached the WWDC about doing a new Water Master Plan and requested project funding. He stated that CEPI was chosen as the engineer for the project. Mr. Hill stated that CEPI gave an alternative to the WWDC to do a Master Plan for the RWS and all entities except Salt Creek. He stated that every pipe in the system would be in the model and the project would take about a year to complete. Board Member Peryam asked what the cost would be to include Salt Creek. Mr. Hill stated that he did not know, but that if Salt Creek had an old model it would be less expensive. Board Member Peryam stated that she thought that all the entities should be included in the Water Master Plan and that perhaps the RWS could pay for the inclusion of Salt Creek. Mr. Hill stated that he would investigate what the cost would be and that all the entities would be able to use the model.
- g) Mr. Chapin stated that the notice that was published for the meeting provided for the Regular Meeting and the approval of the Budget and Rate but did not cover the Election of Officers. He stated that it could be a concern since it was not advertised. Board Member Peryam asked if it was possible to reflect in the minutes Mr. Chapin's concerns and go on to have elections. Mr. Chapin stated that election of officers could be held as long as it is advertised along with the next meeting and the elections are ratified at the next meeting. A motion was made by Board Member Peryam and seconded by Board Member Bentley to have the current officers go forward for another year. Motion put and carried. Chairman Bertoglio stated that the election will be advertised and ratified at the next meeting.

11. There was no Other New Business.

12. There was no Chairman's Report.

13. Chairman Bertoglio stated that the next regular meeting will tentatively be

scheduled for Tuesday, July 19, 2005 at 11:30 a.m.

A motion was made by Board Member Opella and seconded by Treasurer Workman to adjourn into Executive Session for a security presentation. Motion put and carried.

A motion was made to adjourn the meeting at 1:45 p.m.

Chairman

Secretary
