

***CENTRAL WYOMING REGIONAL WATER SYSTEM  
JOINT POWERS BOARD***

**MEETING PROCEEDINGS**

August 16, 2005

A public meeting of the Regional Water System Joint Powers Board (JPB) was held Tuesday, August 16, 2005 at 12:00 PM, in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

**Board Members Present** - Chairman Bertoglio, Treasurer Workman, Board Members Bentley, Killean, Opella and Peryam. Vice-Chairman Jones and Secretary Padgett were absent.

**City of Casper** - Bertoglio, Opella, Peryam, Phillip Stuckert, David Hill, Clint Conner, John Naquin, Janette Brown, Tracey Belser

**Natrona County** - Killean

**Salt Creek Joint Powers Board** –

**Wardwell Water & Sewer District** – Workman

**Pioneer Water & Sewer District** – Bentley

**Poison Spider Improvement & Service District** -

**Wyoming Water Development Office** -

**Sandy Lakes Estates** -

**Lakeview Improvement & Service District** -

**33 Mile Road Improvement & Service District** -

**Central Wyoming Regional Water System** - Steve Garner

**Central Wyoming Groundwater Guardian Team (CWGG)** -

**Others** – Tom Brauer – CEPI, Stu Tanner – Automation Electronics

The JPB meeting was called to order at 12:30 p.m.

1. In Announcements Chairman Bertoglio wished Mr. Stuckert a Happy Birthday.
2. Chairman Bertoglio asked for a motion to approve the minutes of the June 21, 2005 meeting. Motion made by Board Member Opella and seconded by Board Member Bentley to approve the minutes of the June 21, 2005 meeting. Motion

put and carried.

3. Mr. Hill asked the Board to reference the July 2005 voucher listing in their agendas to include vouchers 6351 through 6356 for a total amount of \$189,023.44. Motion made by Board Member Peryam and seconded by Board Member Opella to reaffirm the approval of the July 2005 vouchers in the amount of \$189,023.44. Motion put and carried.

Mr. Hill asked the Board to reference the August 2005 voucher listing in their agendas to include vouchers 6357 through 6361 for a total amount of \$197,316.11. Mr. Hill asked the Board to reference the City of Casper invoice in the amount of \$185,046.10. He stated that this was due to the large water sales for July and is reflected in the Chemicals and Electrical charges. Mr. Hill offered to answer any questions the Board might have on the vouchers. Board Member Peryam asked if the chemical costs were semi-annual or annual costs. Mr. Hill stated that they were on-going purchases that are higher in the summer months. Mr. Naquin stated that due to the high production in July there were weeks where four trucks of Ferric Chloride were being received. Motion made by Board Member Opella and seconded by Board Member Killean to approve the vouchers in the amount of \$197,316.11. Motion put and carried.

4. Mr. Hill stated that Mr. Sarvey was unavailable today to attend the Board meeting due to a conflict. He stated that the Financial Reports for June and July were included in the agenda packets and offered to answer any questions or pass on questions to Mr. Sarvey. Mr. Hill stated that production was very high in July, 141 million gallons over July 2004 and that August is the reverse with 84 million gallons below August 2004. A motion was made by Board Member Killean and seconded by Board Member Opella to approve the Financial Reports. Motion put and carried.
5. In the Operations update, Mr. Hill turned the time over to Mr. Naquin and Mr. Conner for their updates.

Mr. Naquin stated that at the beginning of the month there were storms that caused PLC failures. He stated that a new repeater has been installed due to the radios being out of date and parts are no longer available.

Mr. Naquin also stated that August is the month that the moss content in the river is high. He stated that the bar screens have to be cleaned frequently due to the moss build up.

Mr. Naquin stated that EPA will be on site on September 13, 2005 to conduct a Sanitary Survey on the plant, wells and boosters. He stated that the Sanitary Survey is conducted approximately every five years.

Mr. Conner stated that there had been a residual problem with the Airport Tank and it had to be drained and refilled. He stated that the distribution crew is still checking and marking valves. He stated that twenty-seven valve boxes have been repaired.

Mr. Conner also stated that the flushing of the RWS lines is complete with exception of the Crosstown Pipeline. He also stated that the Sandy Lake tank is

losing residual and may have to be drained and flushed in the near future.

Mr. Hill stated that chloramines have advantages over chlorine, but will cause nitrification and use up the chlorine. When this happens there is no choice but to drain the tank and start over.

6. In the Project Update, Mr. Garner stated that he has been working on the SCADA contract and on the EPA response letter. He stated that the Well field Operations Plan was approved and finalized. He also stated that Chairman Bertoglio has a copy of the article that will be published and presented in Quebec. Mr. Garner also stated that he and Chairman Bertoglio visited Rock Creek Reservoir and he will give the Board a presentation on the reservoir at a later date. Mr. Garner also stated that he has been working on security policies with City Staff and has a meeting with them tomorrow.

Treasurer Workman asked Mr. Garner if the pump being installed at North Park was to fill the tank or to provide pressure for the distribution system. Mr. Garner stated that it would be for filling the tank. Treasurer Workman stated that Wardwell has been experiencing pressure problems during peak times. Mr. Naquin stated that the North Park tank has a very narrow band width, 6 to 8 feet, and that it could just be due to high usage.

Chairman Bertoglio stated that the EPA response letter asked that the spore data be reviewed in September of next year. He stated that the Board sent a response letter to EPA stating that the Board totally disagreed with the issues and the approach being taken, but will accept the letter.

7. There was no Public Comment.
8. Old Business:
  - a) Mr. Hill stated that the Election of Officers was covered in the advertisement of the meeting. A motion was made by Board Member Killean and seconded by Board Member Opella to reaffirm the appointment of officers with the officers remaining for another term. Motion put and carried.
9. There was no Other Old Business.
10. New Business:
  - a) Mr. Hill asked Ms. Brown to pass out the annual banking letters. The letters were signed by the Board Members and turn in.
  - b) Mr. Hill stated that in the original design of the plant upgrades included an Actiflo Pilot Plant that is not being used. Mr. Naquin stated that he had been contacted by Veolia Water, who has a client in Kansas who wishes to purchase the RWS Pilot Plant. A motion was made by Board Member Opella and seconded by Board Member Killean to sell the Actiflo Pilot Plant. Chairman Bertoglio asked if the equipment can be legally sold without advertising. Mr. Hill stated that permission is being requested to start the process. It will have to be advertised by Mr. Chapin and will

- have to be awarded by the Board. Motion put and carried.
- c) Mr. Hill asked the Board to reference the vehicle lease agreement. He stated that it is for the City of Casper employees to be able to use the RWS vehicles. He stated that it was a requirement of the RWS's insurance carrier. He stated that there may be some problems and turned it over to Tracey Belser. Ms. Belser stated that after the draft lease agreement was drawn up, the insurance company stated that they will not cover the RWS vehicles that are being used by City of Casper employees. The City of Casper's insurance carrier will cover the vehicles. Board Member Peryam asked if the vehicles are covered now. Ms. Brown stated that all RWS vehicles are covered until October 11. Mr. Hill stated that there is no further action needed on the vehicle lease, but he would like a motion for the Board to have all their vehicles except for Mr. Garner's vehicle to be covered by the City of Casper's insurance. Ms. Belser stated that Mr. Garner's vehicle will continue to be covered by the Board's insurance. A motion was made by Board Member Opella and seconded by Board Member Peryam to have the five Regional vehicles covered by the City of Casper's insurance. Motion put and carried.
  - d) A motion was made by Board Member Killean and seconded by Board Member Opella to approve the funding agreement between the Regional Water System and the City of Casper for the upcoming SCADA project. Chairman Bertoglio stated that Mr. Chapin has reviewed the agreement and found it acceptable in its current format. Board Member Bentley asked if the amount to be reimbursed to the City of Casper at the end of the project after all payments were made would be just the City's portion that was unused. Mr. Hill stated that this was correct. Motion put and carried.
  - e) Chairman Bertoglio asked for a motion to enter into contract negotiations with Automation and Electronics for a professional services contract for the SCADA system. A motion was made by Board Member Bentley and seconded by Board Member Opella to enter into contract negotiations with Automation and Electronics for a professional services contract for the SCADA system. The motion was made by Board Member Bentley and seconded by Board Member Opella to modify the motion for the contract price to not exceed \$200,000. Motion put and carried.
  - f) Mr. Hill stated that part of this year's budget includes monies to rehabilitate three of the wells. He stated that wells have a tendency over time to have encrustations on the well screens which is usually calcium carbonate. He stated that Morads 3, 4 and 5, which are mentioned in the professional services agreement, cannot be used due to low production. He stated that the rehabilitation will consist of the motor and pump being removed from the well and surge the well with a very low concentrated acid to dissolve the build up. This will restore the wells to close to the original capacity. Mr. Hill stated that he recommends the Board approve the contract between the RWS and Wester-Wetstein. A motion was made by Board Member Opella and seconded by Board Member Killean to approve the professional services contract with Wester-Wetstein for the rehabilitation of the wells with a not to exceed amount of \$58,422. Motion put and carried.

- g) Mr. Hill stated that the Pioneer tank easement is \$500 per year. In the letter from the BLM states that in 2008 the easement will be paid in 10 year increments. A motion was made by Board Member Killean and seconded by Board Member Peryam to continue paying yearly for the easement until 2008 when it will be due for ten years. Motion put and carried.
- h) The EPA regulations were tabled until a later meeting when there is more time.

11. There was no Other New Business.

12. In the Chairman's Report Chairman Bertoglio stated that he and Mr. Garner went and looked at Rock Creek Reservoir. He stated that he felt that it was well worth pursuing the purchase of it. He stated that Mr. Garner has pictures of the Reservoir that he will present to the Board at a later date. He stated that it will have to be determined if the water could be stored in Pathfinder. He stated that at some point Mr. Fassett would need to come in and speak to the Board, CPU Board and the City Council about the pros and cons of the dam. Mr. Garner stated that he has put together a Power Point presentation on the dam and will go over it with the Board at the meeting with Mr. Fassett.

Chairman Bertoglio stated that he and Vice-Chairman Jones will be meeting with Mr. McDonald on Thursday to discuss Financial Policies.

13. Chairman Bertoglio stated that the next regular meeting will tentatively be scheduled for Tuesday, September 20, 2005 at 12:00 p.m.

A motion was made by Board Member Opella and seconded by Board Member Killean to adjourn the meeting at 1:23 p.m. Motion put and carried.

Chairman

Secretary

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