

***CENTRAL WYOMING REGIONAL WATER SYSTEM  
JOINT POWERS BOARD***

**MEETING PROCEEDINGS**

March 24, 2004

A public meeting of the Regional Water System Joint Powers Board (JPB) was held Wednesday, March 24, 2004 at 1:00 PM, in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

**Board Members Present** - Chairman Bertoglio, Vice-Chairman Dobos, Secretary Jones, Treasurer Padgett, Board Members Killean, Lamb and Peryam. Board Member Workman was absent.

**City of Casper** –Bertoglio, Padgett, Lamb, Peryam, David Hill

**Natrona County** – Killean

**Salt Creek Joint Powers Board** – Jones

**Wardwell Water & Sewer District** – Lee Weiss

**Pioneer Water & Sewer District** – Dobos

**Poison Spider Improvement & Service District** -

**Wyoming Water Development Office** –

**Sandy Lakes Estates** -

**Lakeview Improvement & Service District** -

**33 Mile Road Improvement & Service District** -

**Central Wyoming Regional Water System** - Steve Garner, John Naquin, Janette Brown, Deena Hood, Michael McDaniels, Brian Boettcher

**Central Wyoming Groundwater Guardian Team (CWGG)**-

**Others** – Brendan Burke – Casper Star-Tribune, Greg Fladager – KGWC-TV, Don Chapin – Crowell, Chapin and Dixon, P.C.

The JPB meeting was called to order at 1:05 p.m.

1. Chairman Bertoglio announced that Lee Weiss has Board Member Workman's proxy, and Cathy Killean is the new Board Member for the County. Chairman Bertoglio also announced that item 9a of the agenda will not be discussed at this meeting.

2. Chairman Bertoglio asked for a motion to approve the minutes of the February 25, 2004 JPB meeting. Motion made by Vice-Chairman Dobos and seconded by Board Member Peryam to approve the minutes of the February 25, 2004 JPB meeting. Motion put and carried.
3. Mr. Garner asked the Board to reference page 5 of the agenda and the voucher listing handed out on this date totaling \$153,612.32. Mr. Garner offered to answer any questions on the voucher listings. Board Member Peryam asked if it was necessary to purchase water from the Bureau of Reclamation. Mr. Garner stated that the RWS is preparing for the 1904 call on the river by purchasing the water. Chairman Bertoglio asked for a motion to approve the voucher listing handed out to the Board on this date to include voucher numbers 5798 through 5857 in the amount of \$153,612.322. Motion made by Board Member Lamb and seconded by Secretary Jones to approve the voucher listing handed out on this date. Motion put and carried.
4. Mr. Garner asked the Board to reference the financials on pages 7-12 of the agenda. Mr. Garner stated that production is down slightly for February. Board Member Peryam asked if Wardwell has always been the number two user of water or if they just had a high usage for the month. Mr. Garner stated that Wardwell has always been the number two user.
5. Mr. Garner asked Mr. John Naquin to give the Operations Update. Mr. Naquin stated that to date production is at 121 million gallons, which is approximately 5 million gallons short from the previous year. Mr. Naquin stated that the staff is preparing for the installation of mag-meters for the Ammonia system, which were budgeted for this year. Chairman Bertoglio asked if all customers are seeing a drop in production. Mr. Garner stated that all customers are seeing a drop.
6. There was no public comment.
7. Old Business:
  - a) Mr. Garner stated that he has the contract from the Bureau of Reclamation for the purchase of 900 acre-feet of water and asked that the Board approve the purchase of the water. Mr. Garner stated that the money for the water purchase will come out of the General Reserve account and not out of the current Operations Budget. Motion made by Board Member Peryam and seconded by Treasurer Padgett to sign the contract with the Bureau of Reclamation to purchase 900 acre-feet of water. Motion put and carried. Mr. Garner stated that there was a press release reinforcing no watering of lawns in April.
  - b) In Other Old Business, Mr. Garner stated that the amendment to the Vulnerability Agreement, which was approved at the last meeting contingent upon the approval of the City of Casper, would be signed by him and sent back to CH2M HILL.
8. The Board decided not to take a 5-minute break.

9. New Business:

- a) Mr. Garner stated that the Asset Transfer Agreement sets the policy of setting the rate by March 1. Mr. Garner recommended that a resolution be passed acknowledging the fact that the rate is set outside of this requirement. Chairman Bertoglio asked if March 1<sup>st</sup> is a better time to set the rate. Mr. Garner stated that the rate is set for July 1 through June 30 and it is very difficult to set the rate without the most current information for income, which is used to calculate the rate. Chairman Bertoglio asked if there was a better time to set the rate. Mr. Garner stated that one thing to consider, is setting the rate after July 1 so that a complete year's information is available. Mr. Garner will look into the Asset Transfer Agreement to see if any specific date is listed for a new rate to start. Chairman Bertoglio stated that this item would be tabled until the next meeting.
  - b) Mr. Garner stated that he has started on the budget and right now it appears that it will be fairly close to last year's budget. There are increases in electrical, natural gas, and property insurance. The Draft projected rate is \$1.32/thousand. Last year's revenue stream is a major factor. Mr. Garner stated that he believes the rate number may be a little high. Chairman Bertoglio asked how much the increase has been in the last 3 years. Mr. Garner stated that in the last three years, the increase has been 12-14 cents. Chairman Bertoglio asked when there would be more accurate numbers. Mr. Garner stated that he hopes to have a more accurate number by the next meeting.
  - c) There was no Other New Business.
10. In the Chairman Report, Chairman Bertoglio asked for a motion to adjourn into Executive Session. Motion made by Board Member Peryam and seconded by Board Member Lamb. Motion put and carried.

The motion was made by Board Member Lamb and seconded Vice-Chairman Dobos to adjourn the meeting at 2:40 PM. Motion put and carried.

The next regular meeting will be held on April 28, 2004 at 1:30 pm.

Secretary

---