

**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

MEETING PROCEEDINGS

April 16, 2003

A public meeting of the Regional Water System Joint Powers Board (JPB) was held Wednesday, April 16, 2003 at 6:00 PM, in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman Dobos, Vice-Chairman Bertoglio, Secretary Lamb, Treasurer Jones, Board Members Haigler, Padgett, and Sjostrom. Board Member Peryam was absent.

City of Casper –Bertoglio, Padgett, Lamb, David Hill

Natrona County – Haigler

Salt Creek Joint Powers Board – Jones

Wardwell Water & Sewer District – Sjostrom

Pioneer Water & Sewer District – Dobos

Poison Spider Improvement & Service District -

Wyoming Water Development Office –

Sandy Lakes Estates -

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District -

Central Wyoming Regional Water System - Steve Garner, Deena Hood, John Naquin, Janette Brown, Brian Boettcher

Central Wyoming Groundwater Guardian Team (CWGG)-

Others – Don Chapin

The JPB meeting was called to order at 6:23 p.m.

1. Chairman Dobos announced that Vice-Chairman Bertoglio has Board Member Peryam's proxy and that the executive session was for legal and Personnel issues.
2. Chairman Dobos asked for a motion to approve the minutes of the March 19, 2003 JPB meeting. Motion made by Treasurer Jones and seconded by Board

Member Sjostrom to approve the minutes of the March 19, 2003 JPB meeting.
Motion put and carried.

3. Chairman Dobos asked for a motion to approve the voucher listing handed out to the Board on this date to include voucher numbers 5200 through 5285 in the amount of \$133,327.95. Motion made by Vice-Chairman Bertoglio and seconded by Board Member Haigler to approve the vouchers. Board Member Sjostrom asked if there was new service for the cell phones. Mr. Garner stated that new service was started for the cell phones and new phones were purchased. Motion put and carried with Board Member Sjostrom abstaining on vouchers 5283 and 5266.
4. Mr. Garner asked the Board to reference pages 8-13 of the agenda. He stated that production is a little higher than March of last year. Board Member Sjostrom asked if it is possible to tell if people are conserving water by the number of taps in the system. Mr. Garner stated that it would be hard to determine because there are too many variables.
5. Mr. Garner asked Mr. John Naquin to give the Operations Update. Mr. Naquin stated that 87 million gallons have been produced so far this April, which is right on track from the same time last year. Mr. Naquin stated that the Caisson Recharge pump has been repaired and the staff is preparing the Surface Water plant for summer production. He also stated that there was a leak on the discharge gasket at Salt Creek Booster. Treasurer Jones thanked Mr. Naquin for the help with the repairs on Salt Creek Booster. Mr. Naquin stated that the chloramine feed has been dropped slightly, but the residuals are holding fine in the system. Board Member Sjostrom asked if the marker posts in the system are going to be repainted this summer. Mr. Naquin stated that paint has been purchased for painting fire hydrants and marker posts.
6. There was no public comment.
7. Old Business:
 - a) Mr. Garner stated that a water call for 1904 was expected on April 1, but did not happen. He stated that the 1951 call is still in effect. Mr. Garner asked the JPB to reference the graph in their handouts. Mr. Garner explained the graph to the JPB. Mr. Garner stated that the State Engineer's Office is asking the Bureau of Reclamation to refund the money to the entities that was purchased water. Mr. Garner stated that he asked the State Engineer if the water could be used next year. The concern is the water may be needed next year. He stated that there will not be an answer until the end of April.
 - b) Mr. Garner stated that he and Mr. Naquin will be in Denver next week for a meeting with EPA. He stated that no Giardia or Cryptosporidium have been detected in the wells and the study is still ongoing. Mr. Garner stated that \$85,000 has been budgeted next year for the study.
 - c) In Other Old Business, Mr. Garner stated that there are four proposals for the South Garden project. An engineering firm will be chosen on May 8.

Mr. Garner also stated that the County has asked him to be on a committee looking at development on the mountain.

Secretary Lamb asked if there has been any success with the State Engineer and the return flow issue. Mr. Garner stated that he keeps asking, but there has not been an answer yet.

Board Member Sjostrom asked if the Congressional staff has given an answer on the money for a Vulnerability Assessment. Mr. Garner stated that he has been in touch with them, but there is no way to get an appropriation at this time. The Congressional Staff is continuing to search for funds.

Board Member Padgett asked about RWS overseeing the billing of CAID water. Mr. Garner stated that he and Mr. Chapin have discussed the issue. The Asset Transfer Agreements state that the member entities agree to purchase all their water from Regional Water. Vice-Chairman Bertoglio stated that he make sure this information will be on the CPU Advisory Board agenda.

8. New Business:

- a) Mr. Garner asked the JPB to reference the draft budget sheet. Vice-Chairman Bertoglio asked if Mr. Garner has looked into audit proposals. Mr. Garner stated that he has talked to one auditor, and is looking into getting other proposals.

Vice-Chairman Bertoglio asked about the Natural Gas line item. Mr. Garner stated that it is based on 57 cents plus the 25 cents per therm. This is based on the number of therms that were used last year and the year before.

Mr. Garner stated that most of the contingency has been taken out of the draft budget. The largest line items in the budget are Chemicals, Electrical, Natural Gas and Wages. He stated that it is difficult to reduce these line items very far. Most of the rate increase is due to the reduction in revenue over the last year.

Chairman Dobos asked why the electrical line item is so high. Mr. Garner stated that there are pumps running 24 hours a day, booster stations and the plant. Mr. Garner stated that a 10% increase is expected, but the number has not changed. He stated that Ms. Brown worked with the power company for approximately a year to get the taxes removed from the bill. This savings is enough to cover the proposed increase for this next year.

Treasurer Jones asked about the Property and Liability Insurance. Mr. Garner stated that there is a 28% increase in rates and many companies have dropped water utilities.

Mr. Garner asked the JBP to reference the two draft model scenarios. Mr.

Garner stated that model #2 has a target coverage of 1.1 using the rate to pull the coverage to 1.15 with a budget the same as last year. Both assume flat production using 4% reduction and carrying the 4% through as flat and no growth from last year. Mr. Garner stated that the JPB has done a great job in keeping the rate down, it is ahead of the Level II Study predictions. Mr. Garner stated that there needs to be reserves and contingency to help with the rate in the future. Mr. Garner stated that the two scenarios are draft and are not for distribution.

- b) There was no Other new Business.
9. There was no Chairman's Report.

The motion was made by Vice-Chairman Bertoglio and seconded by Treasurer Jones to adjourn the meeting at 7:36 PM. Motion put and carried.

The next regular meeting will be held on May 28, 2003 at 5:30 PM.

Secretary
