

***CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD***

MEETING PROCEEDINGS

June 18, 2003

A public meeting of the Regional Water System Joint Powers Board (JPB) was held Wednesday, June 18, 2003 at 6:00 PM, in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman Dobos, Vice-Chairman Bertoglio, Secretary Lamb, Treasurer Jones, Board Members Haigler, Padgett, Peryam and Sjostrom.

City of Casper –Bertoglio, Padgett, Lamb, Peryam, David Hill

Natrona County – Haigler

Salt Creek Joint Powers Board – Jones

Wardwell Water & Sewer District – Sjostrom

Pioneer Water & Sewer District – Dobos

Poison Spider Improvement & Service District -

Wyoming Water Development Office –

Sandy Lakes Estates -

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District -

Central Wyoming Regional Water System - Steve Garner, John Naquin, Deena Hood, Janette Brown, Brian Boettcher, Danny Tanner

Central Wyoming Groundwater Guardian Team (CWGG)-

Others – Brodie Farquar – Casper Star-Tribune, Tom Brauer – Wyoming Children’s Water Festival Foundation, Don Chapin

The JPB meeting was called to order at 6:08 p.m.

1. Chairman Dobos stated there were no announcements.
2. Chairman Dobos asked for a motion to approve the minutes of the May 28, 2003 JPB meeting. Motion made by Vice-Chairman Bertoglio and seconded by Board Member Peryam to approve the minutes of the May 28, 2003 JPB meeting. Motion put and carried.

3. Chairman Dobos asked for a motion to approve the voucher listing handed out to the Board on this date to include voucher numbers 5356 through 5400 in the amount of \$115,685.74. Motion made by Vice-Chairman Bertoglio and seconded by Board Member Padgett to approve the vouchers. Motion put and carried with Board Member Sjostrom abstaining on vouchers 5390 and 5399.
4. Mr. Garner asked the Board to reference the Financial Report on pages 7-13 of the agenda. He stated that production for the year is down by 62 million gallons. Mr. Garner asked the Board to reference the Budget vs. Actual. The Well Testing line item is at 125.17%. Mr. Garner stated that this is due to unanticipated testing for the EPA study and there is a Budget Reallocation for \$23,000. Board Member Peryam asked why the Office Expense line item was over by 3%. Mr. Garner stated that there was some consulting charged to it, but the amounts were re-posted and the line item is now under budget.
5. Mr. Garner asked Mr. John Naquin to give the Operations Update. Mr. Naquin stated that as of Monday, production was down 60 million gallons. As of today, production is down 80 million gallons due to all the rain. Mr. Naquin stated that the Surface Plant was started late last month. Mr. Naquin also stated that there was a dip in the chlorine residual due to the Surface Water plant starting, but that the residual is back up now. Mr. Naquin also stated that the lightening has caused some problems with the wells.
6. There was no public comment.
7. Old Business:
 - a) Mr. Garner stated that currently there is not a water call. He stated that he does not expect to see a call for a while, but that the drought continues. Vice-Chairman Bertoglio stated that the City Council and CAID ratified an agreement last night and that 17,060 acre-feet of water is available if needed. He also stated that the RWS Board and the City Council need to work out the specifics of managing the water.
 - b) Mr. Garner stated that the contract from Lovelett, Skogen & Associates is ready to be signed with the Board's approval. Mr. Garner stated that Mr. Chapin had reviewed the contract. Motion made by Board Member Peryam and seconded by Vice-Chairman Bertoglio to approve the signing of the Lovelett, Skogen & Associates contract. Motion put and carried with Board Member Sjostrom voting against.
 - c) Mr. Garner asked Mr. Tom Brauer, President of the Wyoming Children's Water Festival Foundation, to give an update on the Water Festival. Mr. Brauer thanked the Board for their support of the Water Festival. Mr. Brauer stated that of the 78 classes that attended the Water Festival, 41% were from outside of Natrona County. He stated that there were over 1500 children, 150 volunteers and 150 presenters in attendance. Mr. Brauer stated that 2 presenters were unable to attend the day of Festival, but that Mr. Jim Cobb of Natrona County High School had his classes running five exhibits in the Exhibit Hall and two of them stepped in to cover the absent presenters schedules. He stated that the Festival was a great success and the Foundation is getting ready for next year. He stated

that the Festival cost right around \$21,000. Mr. Bruaer stated that \$5600 was donated, the EPA gave a grant of \$25,000, the Bureau of Reclamation gave a grant of \$5,000 to purchase t-shirts for the children, and there was approximately \$75,000 of in-kind donations. Mr. Brauer stated that the Foundation greatly appreciated the seed money from the Board and all the time that Ms. Hood and Ms. Brown put into the Festival. Board Member Peryam stated that she was very impressed with how the Foundation took over the Water Festival and thanked Mr. Brauer for his hard work. Chairman Dobos stated that the Water Festival would not have happened this year without Ms. Hood and Ms. Brown. Board Member Sjostrom stated that he thought the Water Festival was a great thing and was impressed with how it turned out this year. Mr. Brauer presented a plaque to the Board for their support of the Water Festival.

- d) In Other Old Business, Board Member Peryam stated that there were several date sensitive bills on the voucher listing that had service charges. She suggested that staff be given the authorization to pay these bills without approval from the Board. Secretary Lamb asked if this was against any statutes. Mr. Garner stated that he did not believe this would violate any statutes and that he would provide the Board with a list of the time-sensitive bills at the next meeting. Vice-Chairman Bertoglio stated that the payment of the bills could be left to Mr. Garner's discretion. The motion was made by Secretary Lamb and seconded by Board Member Peryam to allow Mr. Garner to pay the time-sensitive bills up to \$5,000. Motion put and carried.
8. The Board decided not to take a 5-minute break.
9. New Business:
- a) Mr. Garner stated that in the amended By-Laws that were approved last June, election of officers are to be held every June. Chairman Dobos asked for nominations for the office of Treasurer. Secretary Lamb nominated Board Member Haigler. Treasurer Jones nominated Board Member Padgett. Chairman Dobos closed the floor for nominations. Board Member Padgett was elected Treasurer by secret ballot. Chairman Dobos asked for nominations for the office of Chairman. Board Member Sjostrom nominated Chairman Dobos. Board Member Peryam nominated Vice-Chairman Bertoglio. Chairman Dobos closed the floor for nominations. Vice-Chairman Bertoglio was elected Chairman by secret ballot. Chairman Dobos asked for nominations for the office of Vice-Chairman. Treasurer Jones nominated Board Member Haigler. Secretary Lamb nominated Chairman Dobos. Board Member Haigler was elected Vice-Chairman by secret ballot. Chairman Dobos asked for nominations for the office of Secretary. Board Member Peryam nominated Treasurer Jones. There were no other nominations. Chairman Dobos closed the floor for nominations. By mutual consent of the Board, Treasurer Jones is the new Secretary.
- b) There was no Other New Business.

10. Mr. Garner asked the Board to reference Table 19 of the Rate Model. Mr. Garner stated that at the last meeting, the Board conceptually approved the Budget and Rate for FY '04. Mr. Garner stated there was some bad news and some good news. The bad news is that Well Testing has gone from \$80,000 to \$100,000 based on additional testing for the EPA Study. The rest of the budget will stay the same with total slightly over \$2,000,000. The motion was made by Secretary Lamb and seconded by Board Member Haigler to approve the Budget Reallocation of \$23,000 from Natural Gas to Well Testing for the FY '03 Budget. Motion put and carried. Mr. Garner stated that the good news is that the rate has been pulled down another penny to \$1.18 per thousand. Mr. Garner stated that he was confident the budget was workable. He stated that the rate is up 8.3% with a 2% increase projected for next year. The Personnel Budget was increased by 3%. Mr. Garner stated that there were a few things under Capital, the Vulnerability Assessment – which is split 70/30 with the City of Casper, Chemical metering and pumps, and computer upgrades. Board Member Sjostrom asked about the Insurance line item. Mr. Garner stated that he is still waiting on figures for the Insurance and left the line item with the 26% increase that was spoken of in an earlier meeting. Board Member Peryam asked about the Contractual Transmission Line Maintenance line item. Mr. Garner stated that he left a contingency in the line item for any main breaks and any left over monies at the end of next year will roll back. Chairman Dobos asked Mr. Garner if the Chemicals cost was expected to go down. Mr. Garner stated that some of the Chemicals do have a lower price and that the Sodium Hypochlorite is going from a 10% solution to a 12% solution which means using less and the price is less. Mr. Garner stated that he had Mr. Naquin double check the numbers. The motion was made by Vice-Chairman Bertoglio and seconded by Board Member Peryam to approve the Operations Budget for FY '04. Motion put and carried. The motion was made by Board Member Padgett and seconded by Secretary Lamb to approve the Personnel Budget for FY '04. Motion put and carried. Board Member Sjostrom thanked Mr. Garner for the information on the cost of living increase. Motion made by Board Member Sjostrom and seconded by Board Member Peryam to approve the Rate of \$1.18 per thousand for FY '04. Motion put and carried.
11. In the Chairman Report, Chairman Dobos thanked the Board for the opportunity to serve as Chairman for the last year. Mr. Garner stated that he starts his vacation on Friday and will be gone for two weeks. Mr. Naquin will be in charge during Mr. Garner's absence.

The motion was made by Vice-Chairman Bertoglio and seconded by Board Member Padgett to adjourn the meeting at 7:15 PM. Motion put and carried.

The next regular meeting will be scheduled at a later date.

Secretary