

***CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD***

MEETING PROCEEDINGS

September 17, 2003

A public meeting of the Regional Water System Joint Powers Board (JPB) was held Wednesday, September 17, 2003 at 6:00 PM, in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman Bertoglio, Secretary Jones, Treasurer Padgett, Board Members Dobos, Lamb, Peryam and Workman.

City of Casper –Bertoglio, Padgett, Lamb, Peryam, David Hill

Natrona County –

Salt Creek Joint Powers Board – Jones

Wardwell Water & Sewer District – Workman

Pioneer Water & Sewer District – Dobos

Poison Spider Improvement & Service District -

Wyoming Water Development Office –

Sandy Lakes Estates -

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District -

Central Wyoming Regional Water System - Steve Garner, John Naquin, Deena Hood, Janette Brown

Central Wyoming Groundwater Guardian Team (CWGG)-

Others – Brendon Burke – Casper Star-Tribune, Don Chapin, Michael Haigler

The JPB meeting was called to order at 6:00 p.m.

1. Chairman Bertoglio announced that Mike Haigler was lost as a County representative and presented Mr. Haigler with a letter and box in gratitude of his service. Chairman Bertoglio also announced that there was a letter and box for Eddie Sjostrom, who was replaced on the Board by Loran Workman. Chairman Bertoglio welcomed Board Member Workman. Chairman Bertoglio also announced that elections would be held for the position of Vice-Chairman.

2. Chairman Bertoglio asked for a motion to approve the minutes of the June 18, 2003 JPB meeting. Motion made by Board Member Peryam and seconded by Secretary Jones to approve the minutes of the June 18, 2003 JPB meeting. Motion put and carried.
3. Chairman Bertoglio asked for a motion to reaffirm the approval of the July and August 2003 vouchers and to approve the voucher listing handed out to the Board on this date to include voucher numbers 5502 through 5549 in the amount of \$185,653.25. Treasurer Padgett asked what the shipping charges from FedEx were for. Mr. Garner stated that the shipping charges were for the samples for the EPA Study. Motion made by Board Member Dobos and seconded by Treasurer Padgett to reaffirm the approval of the July and August 2003 vouchers and the voucher listing handed out on this date. Motion put and carried.
4. Mr. Garner asked the Board to reference the complete Billing and Production sheets for FY2003. He stated that these are just to wrap up the year. Mr. Garner asked the Board to reference the financials on pages 14-24. He stated that production for the year is up 35 million for August and down 44 million for September. Mr. Garner asked the Board to reference the check written for Rate Stabilization in the amount of \$209,212 to balance the fund for FY2003. Mr. Garner referenced the Budget vs. Actual on page 25. He stated that there are several accounts that are front loaded, but the majority of the accounts are on target. Board Member Dobos asked about the Chemical line item. Mr. Garner stated that it is front loaded for the summer months. Board Member Peryam asked about the Electrical Power line item. Mr. Garner stated that the bulk of the electricity is used in the summer months. Board Member Workman asked about the Well Testing line item. Mr. Garner stated that this is the line item used for the EPA Study and most of the testing happened during the summer months while the wells were recharging.
5. Mr. Garner asked Mr. John Naquin to give the Operations Update. Mr. Naquin stated that the chloramine issue was much better this past summer. He stated that there were some difficulties toward the end of the summer, and testing is being done more towards the surface water side of the plant. He stated that the plant is not being run at this time and preparations for winter are under way. Chairman Bertoglio asked if the chloramine issue is temperature related. Mr. Naquin stated that it could be related to pH. Mr. Garner stated that temperature is an issue with chloramines, but as the summer goes along, the balance between ground and surface water changes. The surface water leaving the plant has a pH of 6.8 and the ground water has a pH of about 8. Chloramines work best in a pH of 7.5 and up.
6. There was no public comment.
7. Old Business:
 - a) Mr. Garner stated that currently there is not a water call. He stated that there was not a water call all summer and that now it is a waiting game to see what kind of snow pack there will be this winter.

- b) Mr. Garner stated that Lovelett, Skogen & Associates has finished with the audit, but has not submitted the draft report yet. The GASB 34 portion of the audit has not been completed. Mr. Garner stated that there were no findings and the audit went very smooth. The report should be ready for presentation to the Board by November.
 - c) Mr. Garner stated that he signed the contract for the Vulnerability Assessment after Mr. Chapin reviewed it. He also stated that the Vulnerability Assessment has started and is going quite well. Mr. Garner stated that the report that is generated will be made available to EPA per regulations. Under the Bio-Terrorism Act, the report is exempt from the Freedom of Information Act and will not be freely distributed to anyone.
 - d) There was no Other Old Business.
8. The Board decided not to take a 5-minute break.
9. New Business:
- a) Mr. Garner stated that agreement between the City of Casper and the RWS for the Vulnerability Assessment was sent out in August to the Board for review. No comments were received. The agreement basically states the split of cost and payment arrangements. Chairman Bertoglio asked how the Midwest tanks would be handled. Mr. Garner stated that a cursory look at their system would be done and if any huge problems are found the small districts will be contacted. Chairman Bertoglio asked for a motion to approve the signing of the contract between the City of Casper and the RWS for the Vulnerability Assessment. Motion made by Board Member Peryam to approve the signing of the City of Casper / RWS Agreement, seconded by Board Member Workman. Motion put and carried.
 - b) In Other New Business, Mr. Garner stated that during the audit it was found that there is a document that needs to be signed by each member of the Board that discloses their involvement and business interests with any organization that the RWS invests in. Letters are being prepared for each member of the Board for the next meeting.

Mr. Garner stated that the newest EPA regulations, LTII, is in the comment period. One of the things that the document has changed is that inactivation of giardia has been eliminated. Inactivation is why the Ozone facility was built. The RWS may be faced with building filters for the groundwater. In January 2005, EPA will make the determination of whether or not the RWS meets the EPA criteria. Chairman Bertoglio asked to be involved in the October meeting with EPA.

Chairman Bertoglio asked for nominations to fill the Vice-Chairman position. Board Member Lamb nominated Board Member Dobos. Seconded by Secretary Jones. There were no other nominations. Motion put and carried. Chairman Bertoglio announced that Board Member Dobos is the new Vice-Chairman.

10. In the Chairman Report, Chairman Bertoglio stated that things are running well. Mr. Garner stated that the Bonding Documents require six meetings a year. This meeting meets the requirements. Mr. Garner suggested that there be a couple more meetings this year. Chairman Bertoglio stated that there should be at least one more meeting this year to go over the audit. Chairman Bertoglio asked that since the meetings have gone to just day to day business, if the meetings could be held at noon or in the morning. The Board had no preference.

The motion was made by Board Member Lamb and seconded by Board Member Peryam to adjourn the meeting at 7:07 PM. Motion put and carried.

The next regular meeting will be scheduled at a later date.

Secretary
