

**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD
Meeting Minutes – March 17th, 2026**

Call to Order: 11:31 a.m., Joint Powers Board Conference Room, Regional Water Treatment Plant.

Roll Call: Board Members Present: Bertoglio (Chair/City), Sutherland (Treasurer/SCJPB), North (Vice-Chair/County), Sabrosky (Bar Nunn), and Larson (City)

Absent: Pollock (City), Sweeney (City)

Also Present: Ethan Yonker (City), Nicholas Gassman (City), Logan Wood (City), Krisopher Sexson (City), Michael Day (City), Bart Willadson (City), Sophie Stalnaker (City), Brandy Sterns (City)

1. Announcements:

- a. Introduction of City Manager Janine Jordan.

2. Approved Minutes

- a. February 17th, Regular Meeting Minutes approved (Motion by North, seconded by Waters.)

3. Bills & Claims

Vendor Name	Amount
City of Casper	371,861.02
Civil Engineering Professionals Inc	3,950.00
HDR Engineering, INC	32,080.33
Hydro Optimization & Automation	173,254.00
Janette Brown	785.08
Total	581,930.43

- a. Approved (Motion by Waters, Second by Sabrosky)

4. Production Report

- a. February YTD Production: 0.5 million below the five-year average.

5. Financial Report

- a. Reported by Nicholas Gassman.
- b. Revenue close to expectations.
- c. Investments are doing well.
- d. Approved (Motioned by Sutherland, seconded by Waters)

6. Operations Updates

- a. **Plant (Wood):**
 - i. Preventive maintenance
 - ii. Built a steel plate blind flange for HSSW #1.
 - iii. Installed a motor for the ozone electrical room HVAC unit.
 - iv. Pulled and replaced the broken shaft on Caspar 7 pump.
 - v. Got fire suppression system and backflows tested.
 - vi. Prepared the plant for SW start-up.

- vii. MCC #1 Replacement.
- viii. Antenna repair at Manor booster.
- ix. Replaced UPS in South Chem.
- x. I/O Rack upgrade in South Chem.

b. Transmission (Willadson):

- i. Performed the weekly security checks
- ii. Weekly tank sampling. CL2 levels are holding steady.
- iii. Hydrant non-drainer checks for the cold months.
- iv. Installed new seal and bearings on Pump 2 at Mountain View Booster.
- v. Rebuilt both pumps at Metro Booster.
- vi. Tested Mile Hi meter.

7. Public Comment:

- a. None

8. Old Business

a. Water Rights Administration & North Platte River Runoff Forecast Update:

- i. The Bureau of Reclamation monitors the current availability of water and the anticipated runoff water forecast.
- ii. CWRWS has a 1923 priority call and approximately 5.7MGD flow rights.
- iii. It is anticipated that the state engineer will issue an Inland Lakes call, which further constrains the priority date down to 1904, restricting the CWRWS rights. Any additional water needed will come from the Pathfinder Modification Project and Upper Rock Creek water rights.
- iv. Weekly meetings continue with HDR to monitor this situation and any water restrictions.

b. Other:

- i. Raw Water building improvements are going well. Standard design planned for the off-season. HDR is expecting a long lead time on parts and will need early procurement, the board was agreeable to moving forward with early procurement of long lead time components.
- ii. Disinfection Project – Mr. Yonker is working with RSCI on getting an official and signed agreement by the next meeting.

2. New Business:

a. Consider Approval – MOU with City for Investment Management with FIB:

- i. Moving forward with the Memorandum of understanding between the City of Casper and the CWRWS to utilize the City of Casper’s contract with First Interstate Bank Wealth Management to manage the Regional board’s investments at the same rate as the city receives for their investments.
- ii. Approved(Motioned by Waters, seconded by Sutherland)

b. Capital Projects Review:

- i. The following projects are the Capital Projects for FY27:
 - 1. Replace Motor Rebuild SWHS
 - 2. Misc. Capital Equipment Replacement
 - 3. Integrate Decant Pumps Into SCADA
 - 4. Annual PLC/SCADA Upgrades

5. Mountain View Booster Building
6. Upgrade Control for HVAC
7. Upgrade Ozone Monitors
8. Wardwell Tank Project
9. Water Line River Crossing
10. SW Filter Design & PH1

c. Website ADA Compliance:

- i. The Regional Water website being currently out of compliance with the American Disabilities Act, with a deadline of April 24th, 2026. Mr. Yonker presented the following options to the board:
 1. Information can be limited to just recent years as to limit the amount of documents that need to be converted to ADA compliance.
 2. IT department at the City is entering into a contract with a software package to make their website compliant, offering the Regional board to join that option; however, the Regional Water website would be integrated into the City website.
- ii. The board was agreeable to moving forward with the integration option.

d. Other

- i. None.

3. Chairman's Report

- a. Next meeting April 21st, 2026

Adjournment: 12:15 p.m. (Motion made by Waters, seconded by North)

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Signature Page for the
March 17, 2026 Meeting Minutes

Signed by:

PAUL BERTOGLIO

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Chairman

Signed by:

Kenneth L. Waters

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Secretary