

***CENTRAL WYOMING REGIONAL WATER SYSTEM  
JOINT POWERS BOARD***

**MEETING PROCEEDINGS**

August 18, 2020

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, August 18, 2020 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

**Board Members Present -** Chairman King, Vice-Chairman Keffer, Secretary Waters, Treasurer Bertoglio, and Board Members Cathey, Freel, Huber and Powell.

**City of Casper –** Cathey, Freel, Huber, Powell, Andrew Beamer, Bruce Martin, Brian Schroeder, Janette Brown

**Natrona County –** Bertoglio

**Salt Creek Joint Powers Board –** King

**Wardwell Water & Sewer District –** Keffer

**Pioneer Water & Sewer District –** Waters

**Poison Spider Improvement & Service District –**

**Wyoming Water Development Office -**

**Sandy Lakes Estates -**

**Lakeview Improvement & Service District -**

**33 Mile Road Improvement & Service District –**

**Mile-Hi Improvement and Service District –**

**Central Wyoming Groundwater Guardian Team (CWGG) –**

**Others —** Charlie Chapin – Williams, Porter, Day & Neville, P.C.; Lewis James – JKC Engineering; Joseph Parke – Can-Do Construction Company

The Board meeting was called to order at 11:30 a.m.

1. There were no Announcements.

2. Chairman King asked for a motion to approve the minutes from the July 21, 2020 meeting. A motion was made by Secretary Waters and seconded by Vice-Chairman Keffer to approve the minutes from the July 21, 2020 meeting. Motion put and carried.

Board Member Freel arrived at 11:31 a.m.

3. Mr. Martin informed the Board that one additional voucher was added to the voucher listing; voucher 8193 for City of Casper in the amount of \$127,960.40 for the September Loan Payment. Mr. Martin recommended approval of the vouchers and offered to answer any questions the Board may have on the voucher listing.

Chairman King asked for a motion to approve the August 2020 vouchers. A motion was made by Board Member Cathey and seconded by Vice-Chairman Keffer to approve the August 2020 voucher list to include voucher numbers 8186 through 8193 in the amount of \$536,403.95. Motion put and carried.

4. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for July 2020 was 737 MG, which is 53 MG more than the five-year average of 684 MG. Mr. Martin stated that July was a very good water production month, and August is staying steady.

Mr. Martin asked the Board to reference the Rates Billed column. Mr. Martin stated that \$1,496,326.53 was billed in July, which is \$160,000 more than last year at this time. Mr. Martin stated that this is due in part to the rate increase that took effect July 1<sup>st</sup>, but mainly due to the increase in production.

Mr. Martin stated that the July Financial Report is not available due to the switch over to the new financial software, closing out year-end, and preparing for audit.

Chairman King asked for a motion to approve the July 2020 Financial Report as presented. A motion was made by Vice-Chairman Keffer and seconded by Secretary Waters to approve the July 2020 Financial Report as presented. Motion put and carried.

5. Chairman King turned the time over to Mr. Schroeder for the Operations Update.

Mr. Schroeder stated that he will also be giving the Distribution update for Mr. Conner, who is not in attendance today.

Mr. Schroeder stated that Water Distribution staff has completed exercising the valves and fixing valve boxes on the Salt Creek Highway water line.

Mr. Schroeder stated that Water Distribution staff has finished cleaning out the Actiflo drying beds.

Mr. Schroeder stated that Water Distribution staff completed a tie-in on the Poison Spider waterline so 71 Construction can run another distribution water line for Pioneer. Mr.

Schroeder stated that there were a few leaks from this tie-in that will need to be repaired.

Mr. Schroeder stated that Water Distribution staff installed the new power supply at Metro Booster and everything is now running in auto at the booster.

Mr. Schroeder stated that Water Distribution staff has been working at Pioneer Booster installing new seal lines.

Mr. Schroeder stated that Water Distribution staff has been mowing at the boosters and tanks and draining fire hydrants.

Mr. Schroeder stated that it was a very busy July for water production, and it has carried on into August. Mr. Schroeder stated that the SCADA system has performed beautifully; there were a few small issues that were easily fixed. Mr. Schroeder stated that the Operators are very happy with how the new SCADA system has performed.

Mr. Schroeder stated that staff is getting through the furloughs. Mr. Schroeder stated that most of the Operators have been here for quite a while, so they have a lot of vacation to use, and then when the furloughs are thrown in, it puts some pressure on the fill-in Operators.

Mr. Schroeder stated that everything is going really well and staff has been meeting demand each day.

Treasurer Bertoglio asked if the budgets have been adjusted to accommodate the furloughs. Mr. Martin stated that the budgets were adjusted to reflect the furloughs.

6. There was no Public Comment.

7. There was no Old Business.

a. There was no Other Old Business.

8. In New Business:

a. Mr. Martin stated that Powder River Development, LLC has submitted a request for two 8-inch water taps on the 12-inch RWS water main running along Salt Creek Highway, which would serve a looped water main through their property at 3019 Salt Creek Highway for Polar Service Centers.

Mr. Martin stated that once the new 8-inch waterline is constructed, it will be owned, operated, and maintained by the Wardwell Water and Sewer District and Polar Service Center would be a customer of Wardwell.

Mr. Martin stated that the Wardwell Water and Sewer District Board has approved the Polar Service Center site plan, and Wyoming DEQ is prepared to issue a permit to construct pending the Board's approval of the tap request.

Treasurer Bertoglio stated that it looks like there is a main building and one behind it, and asked if more buildings are planned. Mr. Parke stated that there is only one more building to be built on the 20-acre parcel.

Chairman King asked what the benefit of these taps will be to the RWS. Mr. Martin stated more water sales to Wardwell.

A motion was made by Treasurer Bertoglio and seconded by Secretary Waters to approve two 8-inch taps on the 12-inch RWS waterline on Salt Creek Highway to service Polar Service Center at 3019 Salt Creek Highway. Motion put and carried.

Board Member Huber arrived at 11:43 a.m.

- b. In Other New Business, Board Member Cathey stated that there is a person interested in property off 33 Mile Road, and they want to know if there is water and sewer service available to it.

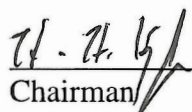
Secretary Waters stated that 33 Mile has a water district in that area. Board Member Cathey stated that the person spoke to 33 Mile District, but their waterline is only 4-inches and doesn't have fire flow capabilities. Chairman Bertoglio stated that the 33 Mile District was built for residential use.

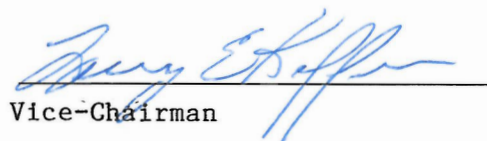
Board Member Cathey asked if Pioneer would be able to service this parcel. Secretary Waters stated that Pioneer District serves the south side of the highway to the south side of the Airport past 10 Mile Road. Secretary Waters stated that Vista West also has a service area out there.

Chairman King asked if there not being water and sewer available to this parcel will stop the business from coming to Casper. Board Member Cathey stated that it could. Board Member Freel stated that they are looking at other locations, so the business isn't stopped yet. Board Member Freel stated that they are looking for approximately 20 acres to build on.

9. In the Chairman's Report, Chairman King stated that the next regular meeting will be held on September 15, 2020.

A motion was made by Board Member Cathey and seconded by Secretary Waters to adjourn the meeting at 11:48 a.m. Motion put and carried.

  
Chairman

  
Vice-Chairman