

**CENTRAL WYOMING REGIONAL WATER SYSTEM**  
**JOINT POWERS BOARD**  
Meeting Minutes – November 18, 2025

**Call to Order:** 11:33 a.m., Joint Powers Board Conference Room, Regional Water Treatment Plant.

**Roll Call:** Board Members Present: Bertoglio (Chair/City), Waters (Secretary/Pioneer), Sutherland (Treasurer/SCJPB), Larson (City), North (Vice-Chair/County), Pollock (City), Sweeney (City), and Sabrosky (Bar Nunn)

**Absent:** N/A

**Also Present:** Andrew Beamer (City), Ethan Yonker (City), Jill Johnson (City), Logan Wood (City), Mark Anderson (City), Sophie Stalnaker (City), Brandy Coyle (City), and Alia Scott (WPDN)(Virtually)

**1. Announcements**

- a. None

**2. Approved Minutes**

- a. October 21<sup>st</sup>, Regular Meeting Minutes approved (Motion by North, seconded by Sutherland.)

**3. Bills & Claims**

Vendor Name	Amount
City of Casper	315,039.87
Column Software PBC	250.06
HDR Engineering, INC	41,473.40
Williams, Porter, Day, & Neville, P.C.	450.00
<b>Total</b>	<b>357,213.33</b>

- a. Approved (Motion by Pollock, Second by Waters)

**4. Production Report**

- a. August Production: 19.38 million below the five-year average, likely due to weather conditions, rainstorms in July, and the reduction in city watering.

**5. Financial Report**

- a. Reported by Jill Johnson
- b. Restricted cash line has been moved to investments.
- c. Income statement is lower than last year; however, it is doing better than FY24.
- d. Passed by Sabrosky, seconded by North.

**6. Operations Updates**

- a. **Plant (Wood):**
- i. Preventive maintenance
- ii. Replaced heat rejection pump #2
- iii. Performed annual pump alignment
- iv. Fixed broken valve on Ferric tank
- v. Replaced sump pump #2 in South Chem
- vi. Continued work on ozone generator #2

- vii. Rebuilt sand pump
- viii. Power outage on Thursday had the plant go down; however, everything has proven to be in working condition at the plant.

**b. Transmission (Anderson):**

- i. Performed the weekly security checks
- ii. Weekly tank sampling. CL2 are dropping.
- iii. Upgraded Pioneer booster lights to LEDs
- iv. The pilot valve is officially rebuilt on Mountain View tank's altitude valve. It is working well.
- v. Hydrant non-drainer checks for the cold months
- vi. Completed a 1" tap out on 7-mile line by the airport.
- vii. Wardwell pump 2 ARV started leaking a new one has been ordered.
- viii. Mt view pump 1 lost a seal. New seals and bearings have been ordered

**7. Public Comment:**

- a. None

**8. Old Business**

**a. Investment Policy Updates:**

- i. The board stated interest in looking into an investment advisor in the future to assist the board when it comes to its investments.
- ii. The next investment meeting next month will be going over the investment advisors' proposals from Hilltop Bank and Jonah Bank.

**b. Other:**

- i. Mr. Yonker presented the information requested by the board previously, that Janette Brown would be willing to provide a fee schedule in the event that staff or the board has questions for her.

**9. New Business**

**a. Loan Payment – RE 9505216 \$158,387.13:**

- i. The invoice missed Bills and Claims, thus creating a need for approval by the board, as the payment must be made by December 1<sup>st</sup>, 2025.
- ii. Passed by Sweeney, seconded by Sabrosky.

**b. Loan Payment – RE 9505158 \$495,929.64:**

- i. The invoice missed Bills and Claims, thus creating a need for approval by the board, as the payment must be made by December 1<sup>st</sup>, 2025.
- ii. Passed by Sutherland, seconded by Pollock.

**c. Other**


- i. None

**10. Chairman's Report**

- a. Next meeting December 16<sup>th</sup>, 2025

**Adjournment: 12:04 p.m.** (Motion made by North, seconded by Pollock)

  
Chairman

  
Secretary Treasurer